ILCT’s Career Development Specialist
By Nancy Branton, M. A., PCC, BCC

COURSE REQUIREMENTS
http://www.lifecoachtraining.com/programs/specialties_path/career_development_coaching_specialist

- Completion of the Foundations course (40 hours) AND
- 40 hours from list of electives, with a minimum of 20 hours of Career Development Courses (shown below)

ILCT’S CAREER DEVELOPMENT COACHING COURSES

1. Introduction to Career Coaching – 9 hours (Instructor: Jim Vuocolo)
http://www.lifecoachtraining.com/programs/all_courses/introduction_to_career_coaching

- Explore signs and stages of job loss grief for difficult transitions and learn to use visualizations, goal setting, and other to move the client forward.
- Appreciate and develop skills for the unemployed and others who are changing careers.

2. Career Assessment Coaching – 10 hours (Instructor: Nancy Branton)
http://www.lifecoachtraining.com/programs/all_courses/career_assessment_and_development_coaching

- Overview of Career Assessment Coaching
- Assess & Coach on Personality Type and Temperament
- Assess & Coach Brand Attributes & Strengths
- Assess & Coach on Career Interests
- Assess & Coach on Skills
- Assess & Coach on Values
- Assess & Coach on Passions
- Coach to Set Career Goals & Strategies

Bonus:
- FREE access to Webinar-Based training on the SkillScan Career Driver Assessment
- $100 coupon toward the fee for online Golden Personality Type Profiler Assessment Certification Training (regular fee is $399).

3. Career Development Coaching – 20 hours (Instructor: Nancy Branton)
http://www.lifecoachtraining.com/programs/all_courses/career_development_coaching

- Introduction to Career Development Coaching
- Career Review & Career Story
- Career Assessment & Direction
- Career Decision
- Career Compatibility & Change
- Education & Training Action Plan
- Socially Intelligent Onboard
• Craft Job & Advance Career
• Career Resilience & Conflict Management
• Career Development Program Implementation

Bonus:
  o FREE access to Work Behavior Inventory Webinars/audios to become certified to administer it ($199 value)
  o FREE access to Conflict Dynamics Profile-Individual audios to become certified to administer it ($199 value)
  o $100 coupon toward the fee for the online Golden Personality Type Profiler Assessment Certification Training (regular fee is $399).

4. Job Search Coaching – 20 hours (Instructor: Joan Runnheim Olson)
(Course page is coming soon)
• Introduction to Job Search Coaching
• Job Goal & Positive Mindset
• Brand & Expertise Clarification
• Resumes and LinkedIn Profiles
• Online Social Networking
• Professional Networking
• Diversified Job Search & Hidden Job Network
• Interviewing Success & Follow-up
• Job Offer, Compensation & Decision
• Launch & Market Job Search Coaching Services

COMMON CAREER ROLES & JOBS
• Independent Career Coach - various niches (refer to list of coaching topics)
• Career Services Specialist/Coach in Higher Education (usually requires a masters degree)
• Career Coach at Outplacement Firm (employee or contractor)
• Workforce Career Specialist/Trainer
• Corporate Career Coach (employee or contractor)
• Military to Civilian Career Transition Coach
• Coach to Students in Higher Education (employee or contractor)
• Career Development Trainer/Instructor

COMMON CAREER DEVELOPMENT COACHING TOPICS
• Determine college major
• Make a career transition or change
• Determine what leadership role/function to pursue
• Outplacement
• Education planning
• Job search
• Interview
• Salary negotiation
• Successful job launch/Onboarding
• Career advancement
• Return to work
• Networking - online and face-to-face
• Personal branding
• Career research
• Dealing with job loss and moving forward
• Career resilience
• Social emotional intelligence & conflict management
• Non traditional roles for women
• Determine part-time job for semi- retirement
• Prepare for activities to pursue in retirement