

ILCT's Career Development Specialist

By Nancy Branton, M. A., PCC, BCC

COURSE REQUIREMENTS

http://www.lifecoachtraining.com/programs/specialties_path/career_development_coaching_specialist

- Completion of the Foundations course (40 hours) AND
- 40 hours from list of electives, with a minimum of 20 hours of Career Development Courses (shown below)

ILCT'S CAREER DEVELOPMENT COACHING COURSES

1. Introduction to Career Coaching – 9 hours (Instructor: Jim Vuocolo)

http://www.lifecoachtraining.com/programs/all_courses/introduction_to_career_coaching

- Explore signs and stages of job loss grief for difficult transitions and learn to use visualizations, goal setting, and other to move the client forward.
- Appreciate and develop skills for the unemployed and others who are changing careers.

2. Career Assessment Coaching – 10 hours (Instructor: Nancy Branton)

http://www.lifecoachtraining.com/programs/all_courses/career_assessment_and_development_coaching

- Overview of Career Assessment Coaching
- Assess & Coach on Personality Type and Temperament
- Assess & Coach Brand Attributes & Strengths
- Assess & Coach on Career Interests
- Assess & Coach on Skills
- Assess & Coach on Values
- Assess & Coach on Passions
- Coach to Set Career Goals & Strategies

Bonus:

- FREE access to Webinar-Based training on the SkillScan Career Driver Assessment
- \$100 coupon toward the fee for online Golden Personality Type Profiler Assessment Certification Training (regular fee is \$399).

3. Career Development Coaching – 20 hours (Instructor: Nancy Branton)

http://www.lifecoachtraining.com/programs/all_courses/career_development_coaching

- Introduction to Career Development Coaching
- Career Review & Career Story
- Career Assessment & Direction
- Career Decision
- Career Compatibility & Change
- Education & Training Action Plan
- Socially Intelligent Onboard

- Craft Job & Advance Career
- Career Resilience & Conflict Management
- Career Development Program Implementation

Bonus:

- FREE access to Work Behavior Inventory Webinars/audios to become certified to administer it (\$199 value)
- FREE access to Conflict Dynamics Profile-Individual audios to become certified to administer it (\$199 value)
- \$100 coupon toward the fee for the online Golden Personality Type Profiler Assessment Certification Training (regular fee is \$399).

4. Job Search Coaching – 20 hours (Instructor: Joan Runnheim Olson)

(Course page is coming soon)

- Introduction to Job Search Coaching
- Job Goal & Positive Mindset
- Brand & Expertise Clarification
- Resumes and LinkedIn Profiles
- Online Social Networking
- Professional Networking
- Diversified Job Search & Hidden Job Network
- Interviewing Success & Follow-up
- Job Offer, Compensation & Decision
- Launch & Market Job Search Coaching Services

COMMON CAREER ROLES & JOBS

- Independent Career Coach - various niches (refer to list of coaching topics)
- Career Services Specialist/Coach in Higher Education (usually requires a masters degree)
- Career Coach at Outplacement Firm (employee or contractor)
- Workforce Career Specialist/Trainer
- Corporate Career Coach (employee or contractor)
- Military to Civilian Career Transition Coach
- Coach to Students in Higher Education (employee or contractor)
- Career Development Trainer/Instructor

COMMON CAREER DEVELOPMENT COACHING TOPICS

- Determine college major
- Make a career transition or change
- Determine what leadership role/function to pursue
- Outplacement
- Education planning
- Job search
- Interview
- Salary negotiation
- Successful job launch/Onboarding
- Career advancement

- Return to work
- Networking - online and face-to-face
- Personal branding
- Career research
- Dealing with job loss and moving forward
- Career resilience
- Social emotional intelligence & conflict management
- Non traditional roles for women
- Determine part-time job for semi- retirement
- Prepare for activities to pursue in retirement